



Maple Valley City Update

July 12, 2021

Events & Activities

From the Desk of Laura Philpot

Jul 5	<ul style="list-style-type: none"> 4th of July Holiday <p>CITY OFFICES CLOSED</p>
Jul 7	<ul style="list-style-type: none"> Planning Commission
July 12	<ul style="list-style-type: none"> City Council Meeting
Jul 13	<ul style="list-style-type: none"> Economic Development Commission
Jul 14	<ul style="list-style-type: none"> Finance Committee
Jul 21	<ul style="list-style-type: none"> Planning Commission Parks & Recreation Commission
Jul 26	<ul style="list-style-type: none"> City Council Meeting

“Individual commitment to a group effort - that is what makes a team work, a company work, a society work, a civilization work.”

~Vince Lombardi

We are over the moon excited to open our doors back to the public! The City team did an amazing job of providing services for our community during the pandemic. We were able to expand our online services and this will serve our residents and customers for the foreseeable future.



But sometimes, it just makes sense to meet in person. As soon as the Governor lifted the additional capacity restrictions, we brought our whole team back to the office (many were already in person just due to the nature of their work)! It was a little like the first day of school, employees excited to see people in person! We loved getting customers in the door and we hope to see more. We have been shifting many of our meetings from virtual to in person. It's a welcome change and it feels like we are shifting back "the way things used to be"!



If you haven't had a chance to swing by City Hall or the Lake Wilderness Lodge for a while, feel free to do so. We are ready and eager to serve.

2021-2022 GOALS & OBJECTIVES

Economic Development

- Support the development of the Legacy Site through industry and business contacts
- Identify opportunity to attract investment opportunity for Maple Valley
- Work collaboratively with King County to activate Summit Place (122 acres) which will increase economic activity in Maple Valley and provide more employment opportunities for residents
- Increase tourism visibility for Maple Valley by promoting the outdoor recreation amenities and large events which will attract new spending dollars for the community
- Work with the Chamber to find ways to support and grow our existing businesses
- Bring in new businesses to grow employment opportunities for our residents
- Support the existing businesses as they recovery from impacts to due to COVID-19
- Bring private entertainment to Maple Valley providing options for local families to stay in Maple Valley

Park & Recreation

- Support staff to maintain parks and facilities to established standards through the Maintenance Management Plan
- Continue to provide recreation opportunities for the community that enhance quality of life
- Support and provide events that create community
- Maintain healthy partnerships with local organizations such as Arboretum, Farmer's Market, Elk Run Farm, etc.
- Support enhancements of park system through capital improvement projects

Public Safety

- Continue to work with the King County Sheriff's Office in providing good police services to City citizens through the existing contract
- Increased participation in National Night Out and Neighborhood Watch Meetings
- Jump start our Explorer Program and solicit new members through the TSD
- Be prepared for the reemergence of our annual community events, with the addition of our marquis event, 2021 IRONMAN 70.3!
- Participate in localized emergency preparedness drills utilizing the City's newly updated Comprehensive Emergency Management Plan and the new Emergency Operations Center
- Improve the continuity of operations and continuity of government planning
- Establish a community & police clean-up campaign to build rapport with our citizens

Public Works

- Support the implementation of the City's six year Transportation Improvement Plan and staff's efforts to seek grant funding
- Support staff to continue to improve right of way landscaping, pavement management, and flood control
- Continue to support City staff's efforts to keep Maple Valley NPDES compliant
- Continue to support the Public Works staff in efforts to improve water quality of storm runoff
- Continue involvement in regional groups dealing with transportation issues

Quality City Services

- Improve the City's customer service and public opinion of their local government
- Through innovative ideas and technologies, increase citizen access to their local government
- Continue to support efforts of Black Diamond, Covington, and Maple Valley in identifying opportunities where the three communities can work together/share resources to maximize efficiencies and better use public funds
- Continue strong participation in the Sound Cities Association and associated committees
- Continue to work with Federal, State and County elected officials on legislation that impacts Maple Valley and our region

Community Development

- Adopt Downtown Standards and Guidance code amendments to create the heart of Maple Valley
 - Support the development of the Legacy Site through land use planning
 - Adopt code amendments to improve future development in commercial zoned areas
 - Continue to provide excellent customer service through permit review, issuance, and inspection
-

The City Council and City Manager represent the City's interests in a wide variety of meetings, both local and regional. Over the last month this representation has been active in the following:

SEAN P. KELLY, MAYOR

- Check-in/Agenda meetings
- SCA - Briefing with KC Public Health
- Check-in Meeting with Councilmember Johnson
- Maple Valley Rotary Meeting
- Meeting with Gary Sherrell
- Town Hall Meeting with Congresswoman Kim Schrier
- Lake Wilderness Triathlon
- Maple Valley Farmer's Market(s)
- MV Cricket Kickoff
- Public Issues Committee Meeting
- 5th District Virtual Town Hall
- Check-in meeting with Senator Mark Mullet
- THS President's Volunteer Service Award Ceremony
- TSD School Board Meeting – Proclamations
- Check-in Meeting with Councilmember Olson
- Check-in Meeting with Councilmember Dawson
- Meeting with KC Councilmember Reagan Dunn
- Tour/Meeting with Representative Lisa Callan
- Tour/Meeting with Representative Bill Ramos
- MV Bike Challenge
- MVARC Field Day (HAM Radio)
- SCA Networking Event

ERIN WEAVER, COUNCILMEMBER

- Council Meetings

LINDA JOHNSON, COUNCILMEMBER

- Council meetings
- Lunch with Mayor & Deputy
- K4C elected officials
- Zoom Town Hall Rep. Kim Shriner
- 5th District Town Hall Zoom
- Coffee with Lake Forest Estates HOA Pres. Wayne Anderson
- TSD Proclamation for Kevin Patterson

LES BURBERRY, COUNCILMEMBER

- Council Meetings

LINDA OLSON, COUNCILMEMBER

- Council Meetings
- Study Session
- President's Volunteer Service Awards
- Commission Interviews
- SCATBd
- Finance Committee
- Meeting with Mayor and Deputy
- AWC Conference
- School District Proclamations
- Ironman Subcommittee

DANA PARNELLO, DEPUTY MAYOR

- Regular City Council Meetings

SYD DAWSON, COUNCILMEMBER

- Council meetings
- Council Finance Committee
- Town Hall with Congresswoman Kim Schrier
- Maple Valley Historical Society Board meeting
- Greater Maple Valley Community Center Board meeting
- Parks Department/Historical Society annual meeting
- SCA Growth Management Planning Commission caucus meeting
- Growth Management Planning Commission meeting

LAURA PHILPOT, CITY MANAGER

- Council Meetings & Study Sessions
- Agenda Review & Check-in Meetings
- SCA Women's Leadership Event
- SCA Briefing with King County Public Health
- Meeting with Mike Hanson, Lori Cloud & Dave Johnson
- SCA Board of Directors Meetings
- Finance Committee Meetings
- All Staff Meeting
- Ironman Meetings
- City Manager Meeting
- Meeting with Mike Hanson, Tamara Wheeler and Shaunna Lee
- Meeting with Integrity Land & Tawni Dalziel
- Meeting with Sapna Sopori
- AWC Annual Conference
- Tahoma School District Board Meeting
- Joint Community Organizations Meeting
- Shop Local Meeting
- Summer Staff Orientation
- REACH Staff Meeting
- Maple Valley Rotary Meetings
- Food Bank Board Meeting
- Lunch with SCA Board
- SCA Finance Committee
- SCA Networking Event

FACT (Future Actions, Conversations & Tasks)

FACT SHEET PROCEDURES PER CITY COUNCIL RESOLUTION NO. R-21-1554 APPROVED APRIL 26, 2021.

Placing Items on the FACT Sheet.

- Only City Councilmembers can recommend that items be placed on the FACT Sheet. Thereafter, an item may be placed on the FACT Sheet only with concurrence of the City Council at an open public meeting of the City Council.

Removing Items from the FACT Sheet.

- City staff and City Councilmembers can both recommend that items be taken off the FACT Sheet. Thereafter, an item may be removed from the FACT Sheet only with concurrence from City Council at an open public *business* meeting.

FACT—Future Actions, Conversations & Tasks

Initiated By	Date	Item	Description	Due Date Department	Date Resolved	Notes
	11/13/2018	Business License Code	Review and update the City's Business License Code.	Economic Development Commission / Finance		The EDC reviewed and discussed the business license code at the June 8th EDC meeting. They do not have any recommended amendments at this time.
	11/13/2018	Art Requirements and/or Incentives	Review the municipal code and development regulations to encourage and/or incentivize more public art within our city.	Community Development/Economic Development		2021 Planning Commission Work Plan includes this item as a future work plan item.
	12/3/2018	Red Light Enforcement	Research red light violations and bring back recommendations regarding potential enforcement emphasis.	Police Department		Additional Resources are being allocated to Red Light Enforcement per direction from City Council. Resolution was adopted by Council on 5/24/2021.
	7/8/2019	Online Fireworks Complaint System	Look for online fireworks complaint system where citizens can use their phones to report.	Police/ IT		Our new SEE IT, CLICK IT, FIX IT will be able to work for this function. We are working between Police (King County System) and IT to implement.
	9/9/2019	Tree Retention	Bring tree retention code back to Council for review.	Public Works/ Community Development		This PC work will be completed after Downtown Design and Interim Zoning review is completed in 2021. It is part of the 2021 Planning Commission Work Plan.

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FACT—Future Actions, Conversations & Tasks

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	11/12/2019	Economic Development Commission Structure	Redo EDC code to add a student member.	Economic Development Commission/ Attorney	6/28/21	The new Title 11 has been adopted by Council and this is included.
	1/21/2020	Evaluate Short Term Rentals	Review short term rental activity (such as Airbnb and VRBO) within City limits.	City Manager/ Economic Development Commission		Council requested the Economic Development Commission review this item in their 2021 Work Plan. The work item is scheduled for discussion in the July 13th EDC meeting.
	7/27/2020	Shrubs and Groundcover Standards	Consider putting shrubs and groundcover standards on a future planning commission work plan.	Community Development		2021 Planning Commission Work Plan includes this item as a future work plan item.
Mayor	10/26/2020	Title 11 Review	Staff presented a draft Title 11 for council review on Oct. 26. The draft title has consolidated all of the commission regulations into one location in code. Council requested that staff schedule time for the Mayor and Deputy Mayor to review the draft regulations with the chair and vice chair from each of the current commissions.	City Manager	6/28/21	Adopted by Council 6/28/2021

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FACT—Future Actions, Conversations & Tasks

Initiated By	Date	Item	Description	Due Date Department	Date Resolved	Notes
Mayor	2/22/2021	Crosswalk near library/SE 248th St/Witte Roundabout Safety Improvements	Evaluate safety enhancements such as RRFB at the existing crosswalk near the library/Witte Road roundabout.	Public Works		Potelco has installed 9 new poles in June. King County installed RRFB flashing beacons for crosswalks crossing Witte Rd in May.
Mayor	5/24/2021	Generator for City Hall	Bring back status of generator projects to the full council along with funding options.	City Manager/ City Clerk		The generator project is currently out to bid. Staff will bring the actual costs to the full council along with options for funding. On agenda for the July 12th meeting.
Councilor Dawson	5/24/2021	Work with WSDOT to reduce speed limit on SR 169	Work with WSDOT to have a consistent speed limit of 35 mph along SR169 through the City Limits.	City Manager/ Public Works		Public Works will meet with City Manager and Police Department to discuss approach to WSDOT on this issue.
Mayor	5/24/2021	Bring back more information about HB 1220	Council asked staff to bring back more information related to the new requirements on cities imposed by the new HB1220.	City Attorney/ Community Development	6/28/2021	Adopted 6/28/2021
Mayor	6/28/2021	Heating and Cooling Centers	Bring back a more robust plan regarding heating and cooling centers (or locations) in cases of extreme weather conditions.	Emergency Management	-	-
Mayor	6/28/2021	Council Benefits	Review the possibility of providing benefits to City Council members.	Human Resources	-	-

DEPARTMENT UPDATE

News Releases Issued:

- Witte Road SE One Night Road Closure – Night of July 1st
- Eligibility Verification Required at King County Solid Waste Facilities
- 4-Corners LDS Church Open Monday for Cooling Shelter – from 10AM to 9PM
- 2021 Community Grants
- Summer Weather to Continue Through The Weekend – Cooling Location to Open at Maple Valley-Black Diamond Chamber of Commerce
- Earlier Collection Time for Recology Customers
- WSDOT Pavement Repairs Reduce SR 516 to One Lane
- King County Lake Stewardship Volunteer Recruitment
- Notice of Application SEPA Anticipated DNS –Cedar Downs Ditch Improvements – SEPA2106-001
- Fireworks are Unlawful within the City Limits of Maple Valley
- King County Fire District #43 Commissioner Vacancy
- Public Hearing for “Interim Zoning for Mixed Uses in Commercial Zones” – at Planning Commission Meeting June 16, 2021
- Blood Drive – Valley Girls & Guys Pop-Up

Other:

- Posted Monthly Video – Parks & Recreation (Still to be done, waiting on final version)

Social Media Updates: Data from last 31 days (June 1, 2021 – June 29, 2021)

Total page followers (EOM): 5,709

Net new followers: 75

Total page likes (EOM): 4,927

Net new page likes: 44

Total page views: 1,151

Total people who viewed: 723

Organic reach (# of people who had any page content reach their screen): 69,545

Post with most clicks: June 2 – The City of Maple Valley recognizes June as Pride Month... (3,306 clicks)

Post with most reactions: June 2 – The City of Maple Valley recognizes June as Pride Month... (1,036 reactions)

Event with most responses: No events were listed on our Facebook page in June

DEPARTMENT UPDATE

Welcome to Maple Valley, Arizona, wait no, Washington. 112 degrees! What a way to close out June, over 100 degrees, record breaking heat and reopening of businesses! All things must have balance, bad balanced with good! So WELCOME BACK MAPLE VALLEY! We are OPEN! While there are still masking requirements, staff will continue to comply with, as well as, work with the public to ensure everyone safely returns to normal operations, City facilities are OPEN!

Emergency Management staff collaborated with the community partners, Chamber and Community Center to set up cooling locations to accommodate community members needing reprieve from those extremely hot days. Staff continues to work with Puget Sound Regional Fire and the Tri-City emergency managers on Cascadia Rising Exercise in 2022, the Complex Coordinated Terrorist Attack (CCTA), PSERN Radio system implementation, wildfire monitoring and prevention efforts, and the Cedar Falls Dam failure drill later this year.

City Clerk's staff returns to the office full time July 6, 2021 as the City reopens to the public. Clerk's Office activities continue to include, website updates, peddler's license, records management, public disclosure requests, supporting City Council, Economic Development Commission, Community Development activities, and Planning Commission meetings, and Emergency Management efforts. Clerk's staff is continuing work on the 2021 records management program, which includes the destruction of over 20 boxes of records that have met their retention requirements. The State Archivist's Office relaunched its grant program, which staff was able to complete the application for and excitedly awaits the announcement of awards later this summer. Clerk's staff is continues to participate in REACH Committee, Wellness Committee, and the Employee Benefits Committee.

Stats for the month of June are as follows:

- Passports: June - 0
- Notaries: June - 2
- Public Records Requests: June - 12
- Pet Licenses: June - 0
- Website Updates (including Communication Specialist portion of the month) : June - 200+
- Contracts: June - 15

DEPARTMENT UPDATE

Summer Beach Program

The lifeguard staff have successfully moved into the Beach House, completed training, and were on duty for opening day on June 24th, 2 days ahead of schedule due to the warm weather and high numbers of visitors. The program is open daily through August 29th (weather dependent). The Lake Wilderness beach program is one of the few around Puget Sound that was able to hire enough lifeguards. Lake Meridian in Kent is not offering lifeguards this year and our team is trying to prepare for what that impact may be to our park. Concession sales and boat rentals began on June 26th. Now in the 8th year of operation, the fleet has reached the projected goal of 21 vessels/boards available for rental. Opening weekend was met with record high temperatures, record sales at the concession stand, and record numbers of visitors which unfortunately brought out some of the worst behavior we've seen. Our team has met with the Police team to develop strategies and tips to deal with the issues that we are experiencing.



Camp Wild

Maple Valley's very popular summer camp offered at Lake Wilderness Lodge and Park is once again sold out for the season. All nine weeks filled with 46 campers in just 13 minutes! The first week of camp began June 28th and staff are looking forward to a successful season.



Youth T-Ball, Coach Pitch and Girls' Softball

The 2021 T-Ball, Coach Pitch and Girls' Softball seasons ended on June 19th with a total of 324 players on 33 teams. There were 38 teams in 2019 so staff were excited to see so many players eager to participate after we had to skip the 2020 season due to the pandemic. A huge thank you to the Human Resources team for processing nearly 90 volunteer coaches for the 2021 summer season!

Adult Softball



A successful spring adult softball league transitioned into an equally successful summer softball league with 14 teams participating. Players are drawn from all over the region (Tacoma, Gig Harbor, Bonney Lake) as well as Maple Valley and Black Diamond residents. League games are played at both Ravensdale Park and Summit Park on Monday and Tuesday nights through mid-August.

Adult Pickleball

Maple Valley's first ever adult pickleball league registered 11 teams and now that the word is out, even more are anticipated for the second season in July - August. Competitive and recreational players are enjoying playing pickleball on the tennis courts at Lake Wilderness Park and the league features a wide age range of players from 18 to 65 years old. After the pickleball league launched, a Women's league was requested and registration is currently open. Mixed Doubles play on Wednesday nights and the Women's Over 30 League will play on Monday nights.



DEPARTMENT UPDATE (continued)

Staffing Update

It took a lot of work and additional promotion, but eventually, the recreation staff were able to find enough applicants to fill the 35 positions needed to operate the many summer programs. At the time of this writing all positions have been filled with the exception of two. Staff is interviewing for those as applications arrive. The remainder of the positions have been filled per below:

- **Beach Lifeguards** – 13 staff including 1 Manager and 2 Senior guards
- **Camp Wild Day Camp** – 9 staff including 1 Manager and 2 Senior leaders
- **Recreation Attendants** – 5 staff
- **Concessions Stand** – 4 staff including 1 Manager and 3 Attendants
- **Tennis** – 1 Adult League Leader and 1 Tennis Lesson instructor
- **Wilderness Adventure Camp** – 1 Manager and 1 Senior (still needed)

Lake Wilderness Lodge

The Lake Wilderness Lodge reopened for rentals on June 1. Since reopening for private events, there have been five social events and one Tahoma School District meeting. The combined guest count for all June events & meetings was 497.

New furniture was delivered and installed in the lobby of the Lake Wilderness Lodge, which compliments the mid-century architectural design of the Lodge.



New Furniture in the Lobby



New Furniture Downstairs

Park Rentals

Rental reservations for picnic shelter and picnic sites at Lake Wilderness Park resumed on June 1 for a June 15 - September 30 season. A total of 82 reservations are already on the books for this season. The Pavilion at the Legacy Site also continues to have increased rental interest by various groups.

Park Maintenance

The Parks team kicked off June with hosting the Maple Valley Triathlon on June 5th. The event went well with 450 participants for the event. The seasonal staff are becoming more familiar with their daily responsibilities in maintaining the parks and learning locations of all park assets that are within the city. The team has made tremendous efforts in getting the parks ready for official shelter/site rentals and weddings at Lake Wilderness Park and the Lodge.

DEPARTMENT UPDATE (continued)

The Parks Maintenance team worked with the beach staff to get lifeguarding chairs installed, repaired and painted with signage for beach opening. The crew has also been improving the overall aesthetics around the Beach House by weeding out and hedging flower beds.



The crew continues to maintain a high level standard of care at Summit Park, Legacy Site and Elk Run Natural Area. No small feat as we are already seeing increased and very busy use of the parks, which is great to see people out enjoying them. Summit round-a-bout was freshly planted just in time for the Tahoma High School graduation on June 11th and the crew was staying busy with routine annual maintenance to ensure assets are clean and well taken care of throughout the summer.



Parks & Recreation

Community Resources

The Community Resource Coordinator participated in several regular monthly meetings including: REACH Committee, Wellness Committee, Community Service Collective, Tahoma Behavioral Health Collective, and Tahoma School District (TSD) Wellness Collaboration meetings. A collaborated planning effort continued on the development of a teen support group for the Maple Valley community. This support group is targeted to begin in the fall of 2021.

The Community Resource Coordinator participated in a Resilience Strategies training with TSD and in Mental Health America's Annual Conference: From Resiliency to Recovery. Coordination with TSD's Wellness team focused on summer supports and continued access to mental health resources for students and families. Together, a summer program was developed called Mental Health Minute – a short YouTube video every Monday focused on a different wellness topic with links to resources and contacts. The Community Resource Coordinator will also be managing the TSD Counseling email box this summer while staff is on a much deserved break.

And finally, the June edition of the Counselor's Corner Blog focused on Post-traumatic Stress Disorder (PTSD) Awareness and provided some helpful resources. You can find this and previous month's blogs at the following address: <https://www.maplevalleywa.gov/departments-services/community-resources/counselor-s-corner>

DEPARTMENT UPDATE

The summer programs and approved budget amendments drove much of the support provided by our team this month. Payroll worked with the human resource department in fast order to process all the necessary step increases that were approved by the Council so that employees would begin seeing these as early as their July 2nd pay checks. New summer staff of approximately 50 also required onboarding of new hires, including the engagement of our payroll and IT staff to provide necessary equipment and services in a very small window of time. The work surely pays off as we recognize rewarding our City employees for the work they have done and opening the services our community and residents get to experience.

FINANCE

- Payroll Processed.
- Accounts Payable Processed.
- Payroll continued onboarding of new hires in for summer programs.
- 1st quarter budget amendments and actual 2020 year end balances presented to Council and approved by Ordinance.
- Submitted pre-award documents required of our City to request ARPA funds from WA State OFM.
- Finance/IT team meeting on operational logistics
 - Budget amendments and General Ledger updates
 - Vacancies: GIS Manager, Recovery Specialist, and Accountant
 - Long-term Care Implementation
 - ARPA Funds administration: establishing new fund, policy requirement, accounting, records management, supporting documentation, reporting requirements
 - Telework/In Office schedules
- Armored car services was coordinated with US Bank to re-start pickup for Parks and City Hall deposits to begin July 6th.
- Presented to Council on ARPA funds on allowable use, expected funding, and reporting requirements.
- Monthly Finance Committee meeting was conducted.
- Staff began compiling information to prepare budget amendments for various funds.
- Worked with HR manager on department vacancies, long term care option with AWC, and step increases/performance evaluations.
- Staff identified reconciliation issues of Lodge receipts and met with lodge staff and vendors to determine causes.
- Staff attended council meetings conducted during the month.
- Involved with planning for office space needs/design for vacant positions that will be filled.

GIS

- GIS Manager recruitment: interview panel conducted interviews of 4 applicants. 2 candidates were selected for final interviews.

IT

- In the past month, The IT received 91 new incidents and 59 requests. IT closed 48 incidents and 61 requests. 884 events (such as security alerts) were received and 717 were closed. 451 tickets remain active.
- Continued work with Rec Department on supporting summer programs
- Completed the installation of internet at the new police storefront. Developed plans for further infrastructure for the area.

DEPARTMENT UPDATE (continued)

- Renewed several cybersecurity relevant subscriptions
- Audited servers for policy compliance.
- Restored several city IT functions after service disruption.
- Remediated Systems outage caused by power issues
- Coordinated with staff remote work processes
- Continued Automox auditing.
- Kickoff Meeting conducted with TIG, our IT Security Consulting partner. Few action items begun between City and TIG. TIG planning to prepare plan for an Initial Technology Review assessment.
- Progressed on rebuilding the server to run the conference room digital signs.
- Reviewed hybrid council meeting A/V needs with selected stakeholders with target date of September 1st. The due date is extremely tight and WA DES contract(s) have been approved in hope of a successful timeline. Began contact with some options for vendors. Collaborated with A/V vendor on the hybrid council meeting A/V project to develop a statement of work.
- Developed a description of work and walkthrough with a cabling vendor to add more network cabling in preparation for the incoming fiber.
- Met with the City Hall fiber and the incoming Lodge fiber vendor to discuss cybersecurity and internet reliability topics.
- Assisted Parks & Recreation staff with various issues.
- Working with Public Works to push communication between Lumens and Puget Sound Energy for the Fiber Optics upgrade for the Lodge to increase reliability for hybrid meetings.
- Contacted a vendor to start arranging the installation of additional network wiring in the Lodge as requested by the IT Analyst.
- Renewed the Mobile Device Management (MDM) software for the City, which manages tablets and cell phones.
- Restored internet from Comcast Service Disruption at the Lodge
- Audited Equipment for UHF and Cell Phone Use
- Reviewed past emergency management grant project statuses.
- Ongoing issues with some laptops crashing while using zoom were further troubleshooted.
- Preparations were made to onboard the security consultant to start on July 7.
- Audited copier systems
- Audited system updates

CAPITAL IMPROVEMENT PROJECTS

Public Works Transportation Capital Improvement Projects

SR 169 Widening from Witte Road SE to SE 240th Street (T-39)

Design Consultant: David Evans & Associates (DEA)

Construction Management: KBA

Construction Contract: Johansen Construction Company

Construction Bid Award: \$4,609,800

Construction Start: April 2019

Construction Substantial Completion: April 2020

Construction Final Completion: January 2021

Description:

This project scope includes the installation of an additional north-bound travel lane, a bike lane, retaining walls, and sidewalk on the east side of Maple Valley Highway from Witte Road to SE 240th Street. Additionally, this project will provide intersection improvements along this section of the SR 169 corridor, as well as surface water drainage enhancements. This will provide for enhanced traffic capacity by eliminating a serious bottleneck, as well as also provide enhanced safety for pedestrians and other non-motorized traffic.

Current Status:

- Staff is planning to rebid in the fall for landscaping contractors for the back slope easement landscaping planting behind the retaining walls on the east side.
- Staff is working on resolving one of WSDOT's pavement repair items using a small work contractor.
- The City Attorney is finalizing agreement with Jim Flynn on ROW encumbrance on his property.

Past Milestones:

- Project physical completions were issued.
- As-built drawings were completed.
- Project received final acceptance from City Council on February 22, 2021.
- Staff finalized the slope easement landscaping plans on the east side of SR 169 and sent out to the MSRC small works roster for bid requests. Unfortunately, no bids were submitted. Staff plans to review the bidders list and make contact with landscapers to improve the bid outcome.
- Staff met with the Arts Commission on April 26 to review the list of street trees in the tree wells in front of the retaining wall. Street trees and grasses will be planted in May.
- Staff met with Jim Flynn to review the status of the 2019 ROW agreement. Staff and Mr. Flynn plan to proceed with a trade of ROW that will be brought to Council when the agreement is ready for Council consideration.

CAPITAL IMPROVEMENT PROJECTS (continued)

2021 Annual Asphalt Overlay Program (T-23):

Design Consultant: King County

Construction Management: City PW Inspector/King County

Construction Contract: Lakeside Industrial

Construction Bid Award: \$195,630

Construction Start: Summer of 2021 (TBD)

Construction Substantial Completion: TBD

Construction Final Completion: TBD

Description:

The interlocal agreement between Maple Valley and King County authorizes King County to perform all or any part of the construction, repair, and maintenance of streets for a mutually agreed upon cost based upon unit costs obtained from the County's bid. The interlocal agreement provides Maple Valley economy of scale and an efficient means of accomplishing the City's annual (2021) overlay project.

The 2021 annual overlay program included streets in Wilder Haven and Maplebrook Meadows neighborhoods. The overlay streets are as follows:

- SE 237th Avenue from SE Wax Road to 216th Place SE
- 216th PL SE from SE 237th Street to SE 239th Place
- SE 239th Place from 216th Place SE to the end of the cul-de-sac

Current Status:

- City Council approved the King County discretionary request contract to complete the 2021 overlay program at the June 28, 2021 meeting.
- Staff is coordinating with King County on attending the project preconstruction meeting and project schedule.

Past Milestones:

- Staff provided the scope of work for the 2021 Overlay Program to King County.
- King County included streets in Maple Valley as part of King County's 2021 Countywide Pavement Preservation Program and completed the design.
- King County opened bids on May 24, 2021.
- Lakeside Industrial is the lowest bidder for KC Countywide Pavement Preservation program.

Witte Road – SE 249th Place to SE 256th Street (T28b PHASE 2 – Utility Relocation and Undergrounding)

Design Consultant: PBS Engineering and Environmental, Inc.

Construction Management: KBA

Construction Contract: Pivetta Brothers Construction

Construction Bid Award: \$1,377,121.20

Est. Construction Date: July 2020

Construction Substantial Completion: November 2020

Construction Final Completion: May 2021

Description:

Phase 2 includes installation of Joint Utility Trenches (JUT) for utility relocation and undergrounding in preparation for the Phase 3 corridor improvement project. The work also includes relocation of the water main and rehabilitation of a stormwater pond.

CAPITAL IMPROVEMENT PROJECTS (continued)

Current Status:

- Staff sent utility reimbursement requests to utilities.
- Contractor has completed punch list items.
- Communication utilities are completing their work on site.
- Staff has approved the final pay estimate.

Past Milestones:

- Staff acquired private property easements in August 2020.
- Design team presented City Council with options for construction traffic management.
- City Council directed staff to move forward with the full closure option on Witte Road during construction and to work with Lake Wilderness Country Club Drive residents on a traffic control plan.
- Staff discussed the feasibility of a roundabout at SE 254th Place with Council at the January 13, 2020 study session. City Council directed staff to provide more information on traffic.
- Staff received Qualifications for the Construction Management portion of this project as well as qualifications for the geotechnical support (materials testing) portion of this project and other on-call services. Staff is reviewing the qualifications and interview information and plans to select a firm in February and request award in March.
- Staff met with Soos Creek Water and Sewer District to plan for sewer force main relocation by the District.
- Schedule 74 was signed with PSE to underground overhead power. PBS is coordinating with PSE on design for the joint use trench.
- PBS submitted a feasibility and cost estimate for the roundabout on Witte Road and SE 254th Place.
- Design team developed options for construction traffic management.
- The City was awarded the King County Sub regional Opportunity Fund Grant for the Jenkins Creek culvert in the amount of \$432,698.00.
- Staff submitted review of 60% plans, specifications, and estimates to consultant.
- Staff presented design elements to City Council at the Regular Council Meeting on October 28, 2019. Council verbally approved design elements, except asked staff to assess a roundabout option at SE 254th Place.
- PBS is reviewing the comments from Staff and preparing the 90% plans.
- Staff held a Public Open House on November 7, 2019 at Lake Wilderness Golf Course Banquet Room from 6 PM to 8 PM.
- Staff will begin the Right of Way acquisition process as identified in the 60% plans
- PBS is working on the waterline relocation design with Covington Water District.
- Staff and the design team are coordinating with Soos Creek Water and Sewer and PSE.
- Permanent and temporary easement locations have been identified.
- 60% design review completed.
- The City has been awarded a \$225,000 grant from the King County Flood Control District for the daylighting of Jenkins Creek under 220th Avenue SE as part of this project.
- A utility coordination meeting was held with PSE (power, gas, Intolight), Covington Water District, and Century Link.
- The City is applying for a 2019 King County Flood Control grant for the removal of the 220th Avenue SE connection, daylighting Jenkins Creek. The application will be submitted by June 14, 2019 and the City should be notified whether it has received funding by late summer or early fall of 2019.
- Held City Council workshop to review value engineering efforts and design options to refine direction to the consulting engineer to finalize plans. Council gave its concurrence to:
 - o Add the center left turn lane at SE 256th (in addition to SE 254th) into the design.

CAPITAL IMPROVEMENT PROJECTS (continued)

- Remove the vehicular connection at 220th Avenue SE (reroute to SE 256th) to address safety and alignment conflict considerations.
- Simplify the cross section to include a two lane street with five foot bike lanes on each side and a five foot sidewalk with an intermittent planter strip.
- Presented the project and solicited citizen input at the November 30, 2017 CIP Public Open House.
- Bids were opened in June 2020.
- Construction started in July 2020.
- Contractor completed water main relocation.
- Contractor completed the stormwater pond rehabilitation.
- City Council approved Change Order Nos. 1 and 2.
- PSE has completed pulling their new wires through the system and made connections to the existing system.
- Contractor completed the roadside and property restoration items.
- Contractor replaced the ADA ramps at 249th.
- Contractor has completed punch list items.

Witte Road – SE 249th Place to North of SE 254th Place (T28b Phase 3 North)

Design Consultant: PBS Engineering and Environmental, Inc.

Construction Management: KBA

Construction Contract: Ceccanti (North corridor project)

Construction Bid Award: May 10, 2021 (North corridor project)

Est. Construction Date: May 2021

Construction Substantial Completion: September 2021

Construction Final Completion: TBD

Description:

Phase 3 North includes development of a full-road rehabilitation for the Witte Road corridor north of SE 254th Place intersection through SE 249th Place. Specific project enhancements include pavement upgrade, sidewalk installation, bike lanes, drainage improvements, retaining walls, and utility undergrounding. Phase 3 North project also includes the Jenkins Creek culvert replacement crossing Witte Rd SE.

Current Status:

- Ceccanti is in their seventh week of construction.
- Ceccanti completed clearing for erosion control, survey, and is currently working on the stormwater system.
- Soos Creek started their sewer main relocation and is planning on substantially completing the project by July 2, 2021 with some minor work and cleanup the week of July 5, 2021.
- Soos Creek is planning for a one night road closure on July 1, 2021.
- Procurement of the box culvert for replacement at main stem Jenkins Creek is underway.

Past Milestones:

- Council awarded the design contract to PBS for the roundabout and culvert replacement project at 254th Place.
- Design kick-off meeting was conducted.
- Staff submitted the TIB grant application for the roundabout project.

CAPITAL IMPROVEMENT PROJECTS (continued)

- Staff provided City Council an update on the roundabout project in September 2020. Staff communicated Council's comments on design to the design team.
- Consultant provided 30% drawings for staff review.
- WSDOT approved the Right of Way Procurement Procedures.
- Staff worked with the consultant to review design options for the golf course storage area access.
- Staff reviewed staging options for construction. Staff also reviewed phasing options for construction and presented a project update with these options to City Council.
- Staff reviewed 95% drawings and project documents and returned comments to consultant.
- Council approved a design contract amendment for PBS to complete the PS&E for splitting the Phase 3 project into a two phase project.
- Staff and the consultant completed 100% PS&E for the Phase 3 North project.
- Council provided direction for staff to split the project into a northern project and a southern project. The northern project (Phase 3 North) was advertised in March 2021 and will begin construction early this summer (2021).
- Staff prepared and submitted the SEPA checklist for the Phase 3 South project.
- City Council approved the consultant contract to KBA for construction management of the Phase 3 North project.
- Staff received approval for the stormwater permit for the North Phase of the project from DOE.
- Staff applied for Senator Patty Murray's and Congresswomen Kim Schrier's requests for infrastructure projects.
- Staff applied for Congresswoman Kim Schrier's earmark Community Grants program for 2022
- City Council awarded the construction contract to Ceccanti during the May 10 City Council meeting.
- City Council approved the consultant contract to KBA for construction management of the Phase 3 North project.
- Staff obtained easements for the Phase 3 North project.
- Staff started procurement of the box culvert for replacement at main stem Jenkins Creek.
- Ceccanti began construction on May 17.

Witte Road – North of SE 254th Place to SE 256th Street including 254th roundabout (T28b Phase 3 South)

Design Consultant: PBS Engineering and Environmental, Inc.

Construction Management: TBD

Construction Contract: TBD

Construction Bid Award: TBD

Est. Construction Date: Spring 2022

Construction Substantial Completion: September 2022

Construction Final Completion: TBD

Description:

Phase 3 South includes development of a full-road rehabilitation for the Witte Road corridor north of the realigned SE 256th Street intersection through to North of SE 254th Place. Specific project enhancements include pavement upgrade, sidewalk installation, bike lanes, drainage improvements, retaining walls, utility undergrounding, and intersection upgrades. Phase 3 also includes installation of a roundabout at the intersection of Witte Road/254th Place and the culvert replacement crossing 254th Place and 220th Avenue SE.

Current Status:

- PBS completed the 100% design documents and staff and utility agencies are reviewing them.

CAPITAL IMPROVEMENT PROJECTS (continued)

- Staff continues to work on ROW documents.

Past Milestones:

- Council awarded the design contract to PBS for the roundabout and culvert replacement project at 254th Place.
- Design kick-off meeting was conducted.
- Staff submitted the TIB grant application for the roundabout project.
- Staff provided City Council an update on the roundabout project in September 2020. Staff communicated Council's comments on design to the design team.
- Consultant provided 30% drawings for staff review.
- WSDOT approved the Right of Way Procurement Procedures.
- Staff worked with the consultant to review design options for the golf course storage area access.
- Staff reviewed staging options for construction. Staff also reviewed phasing options for construction and presented a project update with these options to City Council.
- Staff reviewed 95% drawings and project documents and returned comments to consultant.
- Council approved a design contract amendment for PBS to complete the PS&E for splitting the Phase 3 project into a two phase project.
- Staff and the consultant completed 100% PS&E for the Phase 3 North project.
- Council provided direction for staff to split the project into a northern project and a southern project. The northern project (Phase 3 North) was advertised in March 2021 and will begin construction early this summer (2021).
- Staff prepared and submitted the SEPA checklist for the Phase 3 South project.
- City council approved the consultant contract to KBA for construction management of the Phase 3 North project.
- Staff received approval for the stormwater permit for the North Phase of the project from DOE.
- Staff applied for Senator Patty Murray's and Congresswomen Kim Schrier's requests for infrastructure projects.
- Staff applied for Congresswoman Kim Schrier's earmark Community Grants program for 2022
- City council awarded the construction contract to Ceccanti during the May 10 City Council meeting.
- City council approved the consultant contract to KBA for construction management of the Phase 3 North project.
- Staff obtained easements for the Phase 3 North project.
- Staff started procurement of the box culvert for replacement at main stem Jenkins Creek.
- Ceccanti began construction on May 17.

SR 169 Widening – SE 253rd Place to SE 260th Street (T-45)

Design Consultant: PBS Engineering and Environmental, Inc.

Construction Management: TBD

Construction Contract: TBD

Construction Bid Award: TBD

Est. Construction Date: TBD

Description:

This SR 169 corridor project will improve traffic operation, safety, access management, and non-motorized amenities in the vicinity of the Legacy Site between SE 260th Street and SE 253rd Place. Proposed improvements include widening SR 169, sidewalks and bicycle lanes on both sides of the highway, street lighting, surface water enhancements, and intersection improvements at SR169/SE 260th St and SR 169/SE 253rd Place. Access improvements at Rock Creek Elementary school and the Legacy Site will also be evaluated.

CAPITAL IMPROVEMENT PROJECTS (continued)

Current Status:

- Staff has requested the consultant temporarily pause work. The project is not expected to start up again until 2021 based on the adopted 2021-2026 Six Year TIP.
- City Council adopted the 2022-2027 six year TIP including design for this project to be in 2022 and construction to be in 2023 and 2024 depending on grant funding.

Past Milestones:

- Staff met with Lori Cloud (Tahoma School District) to provide update on design and new schedule.
- Team submitted a traffic analysis to WSDOT with intersection improvement alternatives.
- Staff met with Lake Forest Estates HOA and discussed intersection improvement alternatives.
- Staff provided a written response to the October 31, 2019 letter from the Lake Forest Estates HOA.
- Public Open House No. 1 was held on September 10, 2019.
- Topographic survey is mostly complete.
- Traffic counting is complete.
- Staff met with the School District to discuss options for school entrance.
- Staff responded to Lake Forest Estates HOA complaints on responsiveness and transparency.
- Staff applied for Congresswoman Kim Schrier's request for infrastructure projects.
- Staff applied for Senator Patty Murray's request for infrastructure projects.
- Staff applied for Congresswoman Kim Schrier's earmark Community Grants program for 2022.
- Staff responded to follow up questions on the project from Congresswoman Schrier's office.

SR 169 Widening – SE 240th Street to SE 244th Street (T-36)

Design Consultant: David Evans and Associates

Construction Management: TBD

Construction Contract: TBD

Construction Bid Award: TBD

Est. Construction Date: TBD

Description:

The second segment in the series of capacity improvements on the SR 169 corridor, this project adds an additional lane in both directions to include center turn lanes, sidewalks, bicycle lanes, improved transit stops, street lighting, and enhanced storm drainage. This eliminates a bottleneck for traffic traveling to and from SR 18 and Wilderness Village shopping area.

Current Status:

- Staff has requested the consultant temporarily pause work. The project is not expected to start up again until 2022 based on the adopted 2021-2026 Six Year TIP.
- City Council adopted the 2022-2027 six year TIP including design for this project to be in 2022 and 2023, construction phase to be in 2024 and 2025 depending on grant funding.

Past Milestones:

- The Consultant submitted the Intersection Control Evaluation (ICE) to WSDOT.
- Staff submitted the Area of Potential Effect letter to WSDOT.
- Consultant completed geotechnical exploration on SR 169.
- The Consultant is assessing a roundabout and signal at the SE 244th Street intersection consistent with WSDOT Intersection Control Evaluation (ICE).
- Traffic analysis has concluded signal warrant met at SE 244th Street.
- Topographic survey is complete.

CAPITAL IMPROVEMENT PROJECTS (continued)

- Traffic counts have been completed.
- WSDOT provided comments on ICE evaluation.

SE 231st Street Extension Project (T-48)

Design Consultant: David Evans and Associates

ROW Acquisition: Summer of 2021

Construction Management: TBD

Construction Contract: TBD

Construction Bid Award: TBD

Est. Construction Date: TBD

Description:

This project creates an urban collector connection through the former Hayes Gravel pit, providing a direct access to the SR 18 interchange. This urban collector connection will provide one lane in each direction, lighting, sidewalks, planter strips, and bicycle lanes on both sides.

Current Status:

- Design is currently underway towards 30% plan.
- ROW appraisal is completed for staff to review.
- Traffic study for the project is completed for staff to review.
- Staff and the consultant are working on preparing the On-line Public Open House.
- Staff and the consultant are working preparing the SEPA check list.
- Staff and the consultant are working on preparing the EZ/PROJECT REVIEW FORM for submittal to the Department of Archaeology and Historic Preservation.

Past Milestones:

- Staff submitted a TIB grant application in 2020; the project wasn't selected for grant funding.
- Staff met with TIB on preparing for grant application in 2021.
- Staff worked on reviewing the Amazon Fulfillment Center project to ensure approval conditions and improvements are in place for supporting the T48 project.
- Staff created a project website and provided FAQ for public outreach <https://www.maplevalleywa.gov/departments-services/public-works/capital-improvement-projects/t-48>
- Staff approached the property owner to start the communication of right of way purchase for the project.
- Staff provided responses for public inquiries regarding the T48 project and the Amazon Fulfillment Center project.
- City council approved the design contract with DEA on March 22, 2021 to provide professional engineering services for the project.
- Staff executed a service contract with Contract Land Staff consultant to perform appraisal for ROW.
- Design contact with DEA is executed and signed.
- ROW consultant Contract Land Staff ordered title reports to perform appraisal for ROW.
- Design kickoff meeting with DEA was held.
- Project design is started.
- ROW appraisal is started.
- Staff provided responses for public inquiries regarding the T48 project and the Amazon Fulfillment Center project.

CAPITAL IMPROVEMENT PROJECTS (continued)

Public Works Capital Projects (Non-Transportation)

Farmers Market Relocation Project (F03)

Design Consultant: Johnston Architects

Construction Management: In-house

Construction Contract: Ceccanti

Construction Bid Award: \$1,166,497.58

Est. Construction Date: May 2020

Construction Substantial Completion: July 2020

Construction Final Completion: September 2020

Description:

Make improvements to clearing, grubbing, and paving of a parking lot and pad for market booths, tree protection and retention of identified trees, construction of dispersion and infiltration trenches, and building of a 1,800 square foot covered pavilion with associated power and water.

Current Status:

- The City Engineer attended the Farmers Market on Saturday, June 5, 2021 and made observations in regard to market traffic and parking. The new shared use path is being used. The peak hour trip on this Saturday was from 11 AM -12 Noon. Staff plans to provide coaching to the market attendants on parking lot traffic flow. PW Maintenance planned on opening SE 260th Street and the future Main Street for additional Market parking. The goal is to have signs and grading completed by the July 3, 2021 Market Day.
- Council approved a Professional Services Agreement with Johnston Architects for master planning the Legacy Site. The contract was routed for signatures and a project kick off is scheduled for June 24, 2021.
- Staff coordinated with Parks, Police, and the City Manager on wayfinding signage and additional Farmers Market parking in the future Main Street via SE 260th Street.
- The Director coordinated with Covington Water District about raising the fire hydrant on SR 169 adjacent to the new shared use path. They committed to have it done in the next two weeks.
- The Director met with Stephanie Williams and the Youth Council coordinator to review the plan for garbage enclosure.
- PW Maintenance relocated garbage dumpsters to the future location of the enclosure.
- Staff attended the Legacy Site Master Planning Kick off meeting and uploaded documents for the consultant.
- Staff worked on the Farmers Market press release and coordination with Parks Department.

Past Milestones:

- Council accepted the project on November 23, 2020.
- Council approved the contract for the electrical improvements to the pavilion. These improvements were completed on April 13, 2021.

Public Works Surface Water Capital Improvement Projects

S-10 2021 Storm Water Ponds Retrofit Project

This project scope includes retrofitting four existing stormwater retention ponds that will improve surface water quality within the City. The scope of work includes lining of the treatment cells, re-establishment of slopes, berms, and access to facilitate maintenance, and the removal of accumulated sediment, debris, and vegetation. The City was awarded \$45,000 from the King County WaterWorks grant program in 2019. Design began in January and construction is planned for summer and early fall of 2021.

CAPITAL IMPROVEMENT PROJECTS (continued)

Current Status:

- 5 bids were received on June 17, 2021 and the low bidder was New X Construction Inc. Award of the contract is on the July 12, 2021 City Council Meeting.
- Staff finalized permanent and temporary construction easements with the two adjacent property owners. The easements are in the process of being signed by the property owners and will be on the July 12, 2021 City Council meeting for approval by Council.
- Soos Creek Water and Sewer District provided a draft agreement for discharge of construction dewatering to the sewer system. The agreement was reviewed and modified by staff. The agreement authorization is on the July 12, 2021 City Council meeting agenda.

S-12 Miscellaneous Drainage Improvements

This project includes small improvements to drainage within the City. Staff are currently focused on three projects, two within the Cedar Downs neighborhood, and one near Pipe Lake.

Current Status:

- The Community Development Department provided notice to the public on the Cedar Downs ditch improvement. The comment period ends on July 3, 2021. So far, one comment has been received and responded to.

S-15 2020 Stormwater Pond Fencing

This project scope includes evaluating which City-owned ponds currently are not fenced, determining whether fencing is required or would be beneficial, and hiring a contractor to install fencing where needed.

Current Status:

- All Around Fence completed the fencing of D99024 in the Elk Run Natural Area.

S-17 Cedar Downs Water Quality Improvement Project

This project includes a drainage study of Cedar Downs and Cedar Downs Village areas to identify flow control retrofit opportunities to reduce flooding issues and improve three existing water quality facilities. The City contracted with Parametrix to perform the study of this area and provide an alternatives analysis as part of the first phase of this project in 2020. Based on the alternatives proposed and the cost impact, the City moved into Phase 2 of design with Parametrix in 2021 with construction of the improvements to the flow control and water quality vaults in the north end of Cedar Downs in 2023.

Current Status:

- Staff received the 60% design package and TIR from Parametrix. Staff is in the process of reviewing the 60% package and will provide comments back to Parametrix in early July 2021.

S-19 SE 254th Place Culvert Replacement

- The culvert that conveys South Fork Jenkins Creek under SE 254th Place has been determined to be undersized for flow conveyance as well as fish passage and is damaged, which has reduced capacity. The City plans to design and install a box culvert to replace the existing culvert to provide both flood reduction and ecological benefits. Due to the modification to project T-28b Phase 3 to include a roundabout at SE 254th Place, this project has been prioritized and will be designed by PBS Engineering and Environmental as part of the T-28b Phase 3 project in 2020 and 2021. The construction of this

CAPITAL IMPROVEMENT PROJECTS (continued)

portion of the project along with the roundabout is planned for 2022. The City has been awarded a \$150,000 grant from the King County Flood Control District for the design and construction of this project with an additional \$40,978 from the King County Flood Control District Subregional Opportunity Fund.

Current Status:

- Staff met with technical reviewers with the King County Flood Control District onsite to discuss the \$200,000 grant application that the City submitted. The reviewers will provide their input to the ranking of the projects that applied for funding. The City should be notified by September of 2021 if grant funds will be received.

DEPARTMENT UPDATE

Traffic Operation Management

- Staff responded to 15 citizen action requests regarding traffic concerns, signage, parking, and pavement markings.
- Staff worked with a King County sign technician on installing No Pedestrian Crossing and No Parking signs on SE 260th Street and SR 169 for the Farmers Market. Sign installation is currently scheduled for July 1, 2021.
- Staff reviewed and shared traffic volume/speed study reports from a few residential neighborhoods with neighborhood residents.
- Staff has been working with PSE on replacing the street lights on Witte Road, and PSE replaced ten of the street lights this month that have paint peeling issues. Staff continues to work with PSE to replace the others.



Public Works Maintenance

Crews have continued regulatory summer maintenance throughout the City. Staff has focused primarily on two areas, landscaping and storm water maintenance. With warm weather in the forecast for June, our crews spent a significant amount of time irrigating new plants and trees, as well as working on the City's irrigation system. Crews finished up City-wide landscaping on all landscape routes and worked with a contractor to have beauty bark blown in. Crews also planted street trees and grasses along Maple Valley Highway near the wall project. The storm water crew has started in the North end of the City with regulatory vegetation management and mowing. This year crews have been split into two groups, one performs regulatory mowing and vegetation management, while the other crew performs specialty work like catch basins repairs that are shown in the annual NPDES inspection.

DEPARTMENT UPDATE (continued)

Landscaping

- Crews completed the City-wide landscaping route with the completion of Wax Road from 215th Avenue SE to SR 169, 216th Avenue SE from Kent Kangley to SE 283rd Street, and SE 280th Street from SR 169 to 236th Avenue SE.
- Crews worked with Aardvark Bark to provide traffic control to blow in beauty bark on Maple Valley Highway from SE 231st Street to SE 240th Street, and again on Maple Valley Highway from SE 260th Street to Kent Kangley, and on Kent Kangley from TRM Wood Products to Witte Road.
- Crews mowed City-wide landscape routes.
- Crews repaired irrigation along Witte Road near the SE 248th roundabout, Maple Valley Highway near the wall, and Maple Valley Highway near the Gateway Waterfall.
- Crews planted trees and grass along Maple Valley Highway near the Wall.



Surface Water

- Crews repaired five catch basins located in the Belmonte Woods and Valley Green neighborhoods.
- Crews completed two outfall cleaning work orders located in Maple Woods Estates and the Sun Ridge neighborhoods.
- Crews completed vegetation management in 24 storm water facilities located in the Lake Wilderness Estates, Lake Forest Estates, Pebble Creek, Cedar Downs and Wilderness Park neighborhoods.

General

- Crews placed “Fireworks Ban” reader boards at four locations throughout the City for the public.
- Crews provided roadside vegetation management and candlestick cones to help the Police Department enforce ‘No Parking’ near Lake Wilderness Park, as well as help provide a safe walking pathway along SE 248th Street from the Community Center to the Lodge parking lot.

DEPARTMENT UPDATE (continued)

Legacy Site/Farmers Market

- Crews relocated road end barricades, removed old fencing, cleared vegetation, re-graded the gravel road as well as the walking path, installed a new swing gate and provided connectivity as well as additional parking for the vendors for the Maple Valley Farmers Market.



Parks

- Crews welded the Lake Wilderness dock ladder for the Parks Department.

Surface Water Management

- Staff negotiated a scope and fee with Altaterra Consulting for the Surface Water Comprehensive Plan and SMAP development for \$261,654.92. Staff presented to City Council at the June 21, 2021 study session on the purpose and plan for the comprehensive plan and SMAP. City Council authorized the signing of the Altaterra contract at the June 28, 2021 City Council meeting.

DEPARTMENT UPDATE (continued)

- King County Source Control staff provided a draft amendment to our recently approved stormwater services contract that covers permit required business source control inspections. Staff is currently reviewing the amendment.
- Staff prepared an amendment to the Triangle Associates contract to cover additional work to prepare curriculum for and teach the virtual and in-class natural yard care courses. Staff met with Triangle Associates to discuss the draft “Safe Lawns, Safe Communities” campaign website and class outline. Staff met with Aspect Consulting to discuss the draft surveys for campaign viewers, class attendees, and the longer term follow up.
- Staff met with the Adopt a Drain work group to discuss social media management, and automated emails.
- Staff provided support to private property owners whose private driveway is beginning to collapse due to a deteriorating culvert that conveys South Fork Jenkins Creek.
- Staff attended Kim Schrier’s local government funding webinar.
- Staff attended the regional ROAD Map group meeting.
- Staff attended the Our/Green Duwamish meeting.
- Staff attended the NPDES Phase II Coordinators meeting.
- Staff participated in the GIS Manager Interviews.
- Staff completed the June Hazardous Algae Bloom sampling on Lake Wilderness.
- SWM Inspections
 - 23 private stormwater facility inspections
 - 12 ponds
 - 1 bioswale

Lakes Program

- Staff held the LWCAC meeting June 8, 2021, reviewed the AquaTehcnex survey and treatment recommendations, and communicated the LWCAC treatment preferences.
- Due to changes in the vegetation management permit, the treatment window starts on July 15, 2021. Staff are now working with AquaTechnex to schedule the treatment.
- AquaTechnex completed their survey of Lake Wilderness on June 1, 2021.
- The King County Lake Stewardship Program volunteer for Lake Wilderness has moved. City staff assisted King County by posting a request for volunteers.

Solid Waste

- Staff continues to hold monthly meetings with Recology to review their customer service performance and discuss their improvements.
- Staff confirmed that the new container location at the Farmers Market site will work with Recology. Staff also coordinated the replacement of the trash container with a larger one to better handle the trash volume.

Community Development

The Amazon project is rolling along strong. Talking with staff, this is the largest and most intense project the City has ever seen. Staff created a website for the related T-48 Transportation Improvement Project and Frequently Asked Questions sheet. The website can be found here:

<https://www.maplevalleywa.gov/departments-services/public-works/capital-improvement-projects/t-48>

DEPARTMENT UPDATE (continued)

The Planning Department is continuing to stay busy with building permit review and intake. Single family resident permits continue to be issued for the Tahoma Ridge (formerly Rainier Ridge) developments. All Overlook Phase 2 and Momiji Grove lots have been applied with only a few left to be issued. Marques at Maple Valley, including the new UW Medical Center and Retail stores, was issued and construction is going strong on the apartments. Staff approved Design Review for a large daycare (The Learning Experience) and a 35,000 square foot commercial building (tenant unknown) located on the empty parcel next to TRM Wood Products; we have approved their site development permit. A Major Plat Alteration application for the 17 lot Cedar Peak Plat had a hearing and we received the approval report on June 23, 2021.

Staff participated in the interview for the open Building Inspector position. We had two candidates and are planning on making an offer to the most qualified after verifying references.

Staff continues to work with representatives and technical staff from OpenGov to implement new permitting software. OpenGov is working on finalizing the inspection request portal and fee tables as well as transferring historic data to the new system. System training is anticipated for the latter part of July and go-live is scheduled for the first week of August.

- Monthly Permit/Inspections Metrics
 - Permit Applications Received: 87
 - Permits Issued: 88
 - Projects Submittals: 7
 - Building Inspections Completed: 657
 - Fire Inspections Completed: 64

Planning Commission

The Commission has concluded initial review of the Downtown Design Guidelines. The Commission concluded their review of Interim Zoning for Mixed Uses in Commercial Zones which began in March 2021. A public hearing will be scheduled for July 21, 2021 and it is likely that the Commission will vote on their recommendations that evening. Staff developed a Frequently Asked Question Document in which we provided responses to public comments on the mixed use development discussions in the Planning Commission and set up a new webpage under the Planning Commission tabs and "What's Happening" tabs to further solicit comments. It is anticipated that the Planning Commission Chair will hand off their recommendation to Council at the study session in September.

Legacy Site Development

Council awarded a professional services contract at the June 14, 2021 City Council meeting to Johnston Architects for the master planning of the Legacy Site. Staff attended a project kick-off meeting on June 25, 2021. This work will provide a recommendation on how the City should proceed with the development of public amenities on the Legacy Site, whether to try to fund amenities through City levy funds, sell a portion of the Legacy Site to finance public amenities, or continue with a public private partnership. A recommendation is scheduled to be brought to Council in the Fall of 2021.

Residential Subdivisions and Available Lots

File Number	Plat Name	Pre-Plat Approval	Potential Building Lots	Pre-Plat Expiration	Final Plat Approval	Approved Lots	Site Under Const.	Building Permits Issued				Available Building Lots
								Prior to 2019	2019	2020	2021	
CD0406-013	Ridge at Lake	6/30/2004		N/A	2/25/2005	11	N/A	9	0	0		2
CD1309-002	Jordan's Crossing	7/31/2007		N/A	3/24/2014	15	N/A	14	0	0		1
CD0602-005	Edgestone Div I (Arbors	7/18/2007		N/A	2/23/2017	48	N/A	43	1	2		2
PSP2002-001	Wilderness Crest	7/30/2020	6	N/A	N/A	6	N/A				1	5
CD0702-001	South Fork (Sunshine Grove)	7/31/2007		N/A	4/25/2017	10	N/A	9				1
CD1506-007	Canton Crossing	2/9/2016		2/7/2021	5/22/2017	51	N/A	48				3
CD1308-004	Yellow Rock Road	4/1/2014		3/30/2021	8/24/2016	6	yes	5				1
FP2006-001	Momiji Grove (MV216)	8/30/2019	39	8/28/2024	No	39	yes			2	22	15
CD0601-010	Wilderness Hills 3	12/11/2007		12/8/2017	2/12/2018	22	No	21				1
CD0702-010	Fox Pointe (aka Malloy)	10/5/2007		10/2/2017	Yes	42	Yes	12	9	12	1	8
PSP1801-001	Sun Ridge at Elk Run 4	11/30/2018	9	11/28/2025	Yes	9	No					9
CD1602-001	Overlook at Summit	3/22/2017	126	3/21/2022	Ph1 7/30/ Ph2 3/1/19	126	Yes	19	37	30	21	19
CD1610-005	Northpoint	3/28/2017	110	3/27/2022	No	110	Yes		74	15	1	20
CD1604-003	Cedar Peak	6/29/2017	17	6/28/2022	No		No					0
CD1507-006	Tahoma Ridge	8/3/2017	71	8/2/2022	12/1/2020	71	Yes			3	23	45
CD1609-007	Zephyr Point	6/26/2020	6	Yes	Yes	6	Yes				1	5
CD1801-001	Meadowridge Park	7/10/2018	49	7/9/2023		49				20	8	21
FP1810-002	Edinburgh	5/19/2017	84		6/11/2019	84	Yes		23	27	15	19
Total			517			705		180	144	111	93	177

Commercial Projects

File Number	Commercial Projects	Square Feet	Type	Status
DR2011-001	Emerald City Warehouse	15,681	New construction	Under Review
CD1707-003	Bonaventure at Maple Valley	180,212	New construction	Approved
SEPA1909-001	Maple Valley Business Park SEPA Revision	387,218	New construction	Under Review
DR1912-001	The Learning Experience	10,122	New construction	Under Review
Total:		593,233		

Pre-Application Conferences

Type	2021 1st Quarter	2021 2nd Quarter	2021 3rd Quarter	2021 4th Quarter	2021 YTD
Commercial	1	0			1
Residential	3	0			3
Other Review Meetings					0
Totals	4	0	0	0	4

Current Development Projects

